



Materiality Matrix Worksheet

Environmental
Social
Economic
Sustainability impacts of the organization

Material Aspects		Ability to influence (high/low)		Material Aspects			Ability to influence (high/low)		
Transport	Ethics of behavior	Stable Employment	high	Energy Use	Primary Material Use and Materials Efficiency		high	GWP and GHG emissions	
Renewable Energy use	Supporting SME's		low	Safe and Healthy Working Conditions	Workers' Conditions	Health and Safety performance	high	Transport	
				Human Rights	Freedom of Association	Gender Equality	high	Primary Material Use and Materials Efficiency	
				Diversity	Fair wages	Slave Labour	high	Energy Use	
				Waste	GWP and GHG emissions	Child Labour	high	Water Use	
				GWP and GHG emissions	Emissions to water	Fair payment practices	high	Biodiversity	
				Pursuing Innovation	Contribution to Diversity and Stability of the Local Economy	Local purchasing	high	Eco-toxicity	
								Waste	
								GWP and GHG emissions	
								Emissions to water	
								Renewable Energy use	
								
								Human Rights	
								Slave Labour	
								Child Labour	
								Ethics of behavior	
Water Use	Staff relationship		high	Skills and Training	Leadership	Staff involvement	high	Safe and Healthy Working Conditions	
Biodiversity	Eco-toxicity		low	Community relations			high	Community relations	
								Skills and Training	
								Gender Equality	
								Diversity	
								Fair wages	
								Workers' Conditions	
								Freedom of Association	
								Health and Safety performance	
								Staff relationship	
								Leadership	
								Staff involvement	
								Contribution to Diversity and Stability of the Local Economy	
								Stable Employment	
								Pursuing Innovation	
								Fair payment practices	
								Local purchasing	
								Supporting SME's	

Importance to Environment, Stakeholders and Society ----> more
less <----

less <---- Importance to Delivering Organization Strategy ----> more



Maturity Matrix Worksheet

Data Collection/Reporting Period (e.g. Year 2017)					
You may want to refer to the characteristics for each practice in Table A1 'Sustainable Development maturity matrix for continual improvement of organisations seeking certification of their products' in BS8902:2009					
Sustainability Principles	Practices (Please add any additional practices that are relevant to your approach to sustainability management)	Characteristics of the approach to sustainability in developing organizations			Objectives & Plan(s) / Programme(s)
		Maturity			
		Ad-hoc engagement, an informal approach to stakeholders in relation to these Practices. Limited understanding of the implications of the Practices on business priorities and decision making.	Policies and approach documented and well understood. Accountable party identified and responsible implementing roles/tasks resourced, trained and operational. Certified or uncertified management systems in place to manage the Practices.	Engaged' plus: Proactively using sustainability to drive innovation into the organisation at every level to deliver improved performance. Company success is viewed in broader terms than foundation financials only. Positive and negative impacts on our natural capital, wellbeing, local communities and economic contribution should be considered and built into all decision making.	
		Immature	Engaged	Proactive and Learning	
Inclusivity	Stakeholder identification and mapping		+		
	Open engagement in various formats for various stakeholders		+		
	Stakeholder issue identification		+		
	Communication of organization response to issues raised		+		
 / Additional practice				
Integrity	Leadership shown - clear Accountabilities documented		+		
	Code of Conduct adopted		+		
	Integrity risks identified and managed		+		
 / Additional practice				
 / Additional practice				
Stewardship	Sustainable development culture		+		
	Responsible/Sustainable Supply chain approach adopted		+		
	Systematic Environmental Management		+		
	Systematic Social Management		+		
	Systematic Economic Management		+		
	Skills and training		+		
	Career development		+		
 / Additional practice				
Transparency	Identify appropriate metrics/KPIs		+		
	Monitor performance		+		
	Publicly report management practices and performance		+		
	Review performance		+		
 / Additional practice				
 / Additional practice				